

BURTLE PARISH COUNCIL

The monthly meeting of Burtle Parish Council was held on Wednesday 2nd May 2018 at 7.30pm in Burtle Village Hall. This was the Annual Meeting.

1 PRESENT

Councillor R Dallimore (chairman)
Councillor A Duval (vice chairman)
Councillor S Bull
Councillor N Ponsillo
District Councillor Stuart Kingham

2 APOLOGIES

Councillor J Porter
County Councillor David Huxtable

3 ELECTION OF OFFICERS

The following were unanimously re elected:

Chairman Cllr R Dallimore **Proposed** Cllr A Duval **Seconded** Cllr N Ponsillo

Vice Chairman Cllr A Duval **Proposed** Cllr R Dallimore **Seconded** Cllr N Ponsillo

Cllr R Dallimore duly signed the Acceptance of Office form.

4 STANDING ORDERS, CODE OF CONDUCT AND FINANCIAL INSTRUCTIONS

Cllrs confirmed that all documents are current and up to date

Proposed Cllr R Dallimore **Seconded** Cllr A Duval

5 BURTLE VILLAGE HALL COMMITTEE

Cllr R Dallimore will continue as ex-officio Trustee/ Committee member by virtue of his role as Chairman of Burtle Parish Council. It was unanimously agreed that Cllr S Bull would continue as nominated Trustee/ Committee member

Proposed Cllr A Duval **Seconded** Cllr R Dallimore

6 FOOTPATHS LIAISON OFFICER

Cllr A Duval informed the meeting that he wished to resign from this role. Cllr N Ponsillo was unanimously elected as Footpaths Liaison Officer.

Proposed Cllr A Duval **Seconded** Cllr R Dallimore

7 DECLARATIONS OF INTEREST

Cllr R Dallimore declared an interest in the drainage issues in Robins Lane

8 DISPENSATIONS

None were sought

9 MINUTES OF PREVIOUS MEETINGS

Minutes of the Parish Council meeting and the Annual Parish Meeting held on 4th April 2018 were agreed and signed as correct.

10 MATTERS ARISING

Highways – Liam Gill has been on leave so no reply about barbed wire at the Godwin's site and drainage at the pond in Robin's Lane. Cllrs were pleased to note that long awaited repairs to Edington Road and Catcott Broad Drove are about to be carried out. Notice of road closures have been received: Catcott Broad drove from 17.5.18 and Edington Road from 23.5.18.

Drainage – Matthew wall has written to Highways re water over the road by the pond.

Catcott Broad Drove – electric wire is still being put across the road from the horse box to Honeysuckle Villa but it is usually in the evenings and during the night.

Bus Shelter – resurfacing of the area in front of the shelter is ongoing. Cllr A Duval has repaired the damaged cladding on the bus shelter. A vote of thanks was recorded for carrying out this work.

Sign on Sandpit and Finger Posts – New signs for Sandpit being researched by District Cllr S Kingham. Finger posts to be painted when weather improves.

SIDs – Still awaiting further information about options now that service has ceased.

11 PLANNING

Applications – **55/18/00001/DT** Erection of detached dwellinghouse including first floor balcony, detached garage with office over and formation of vehicular access on land to the East of, Swallows Nest, Burtle Road, Burtle This application has been referred to the Planning Committee.

Decisions – none notified

55/17/0002 Burtle Inn Application has been made to lift some of the conditions attached to the permission. Condition 3 (bats) has been discharged but all the others remain as not yet satisfied.

12 FINANCE

Unaudited accounts for 2017/8 were agreed.

Proposed Cllr R Dallimore **Seconded** Cllr A Duval

Richard Young has agreed to complete internal audit. External audit to take place from 11th June 2018.

Grant application for Friends of Burtle Church requesting financial help towards recent repairs was discussed. However, following the recent advice from NALC and SALC regarding financial contributions to the church Cllrs agreed that they were unable to make a grant at present. The Local Government Act 1894 specifically forbids Parish Councils making a financial contribution towards church property. The legal advice from NALC is that despite subsequent legislation the 1984 act still takes precedent. Burtle Parish Council has taken specific advice from SALC and their opinion is the same. Clerk to write to Friends of Burtle Church to explain the current position. Cllrs agreed to keep the matter under review for further clarification.

Insurance Cllrs have reviewed the renewal notice with Zurich Insurance and agreed to continue their insurance with them, subject to written confirmation that the recent settlement had been taken into account when calculating the premium.

Lunch expenses Clean up day Cllrs agreed to round up total of receipts submitted by Mrs Duval and Mrs Perdue to cover incidental expenses incurred. Cllrs recorded their thanks for all the hard work which went into preparing such a delicious lunch for the volunteers again this year.

The following cheques were signed:

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|---|---------|
| Zurich Insurance | £309.12 |
| SALC <i>subs 2018/19</i> | £103.54 |
| SALC <i>Cllr training fees</i> | £ 25.00 |
| Mrs J Duval <i>exps Clean-up day lunch</i> | £ 15.00 |
| Mrs M Perdue <i>exps Cleanup day lunch & Annual Parish meeting refreshments</i> | £ 30.00 |

Proposed: Cllr R Dallimore

Seconded: Cllr N Ponsillo

13 NOISE AND INCREASE IN HGV TRAFFIC FROM PEAT WORKS

A reply has finally been received to email sent to Planning Officer in February setting out eight points that Cllrs would like explained/answered. Cllrs considered this to be most disappointing. It appears that meetings have been held between SWWP and Mendip Planning Dept where they have informed the Planning department that they consider the activity currently taking place on the site is lawful under the current planning permissions. Councillors agreed to ask for details and minutes of the meetings using a Freedom of Information request if necessary.

14 DEFIBRILLATORS – South Western Ambulance NHS Trust has confirmed that the agreement to supply the defibrillator and associated maintenance services will come to an end in December 2018. It would appear that the defibrillator supplied to Burtle was not new and the seven-year manufacturer’s warranty does in fact expire this December. Cllrs to review options from other sources.

15 CORRESPONDENCE

Polden Project - Cllrs noted that the alternative proposal for use of the old Co-op store at Woolavington has been refused by Sedgemoor District Council. The store will be used as a pharmacy which will also mean that the Polden Medical Practice will not be able to have a dispensary on the Woolavington surgery site.

16 ITEMS OF INTEREST

Nothing raised

17 DATE AND TIME OF NEXT MEETING

Next monthly meeting will be held on Wednesday 6th June 2018 at 7.30pm in the Village Hall.

There being no further business the chairman closed the meeting at 9.15pm.

18 ACTIONS FROM MEETING

| Action | Assigned to | To be actioned by | Actions Taken |
|--|-------------------------|-------------------|---------------|
| Write to Planning officer re reply to email 5 th Feb about Godwin’s site requesting details of meetings under FOI | Clerk | June 2018 | |
| Confirm premium with Zurich Insurance | Clerk | May 2018 | |
| Write to Mrs Duval re Cleanup Day lunch | Clerk | June 2018 | |
| Write to Friends of Burtle Church re funding application | Clerk | June 2018 | |
| Prepare books for internal audit to complete form for external audit at June meeting | Clerk/Cllr A Duval | June 2018 | |
| Research new signs for Sandpit c/f from February | Cllrs and District Cllr | June 2018 | |
| Research Defib options | Cllrs /Clerk | July 2018 | |
| Remind Highways re outstanding matters barbed wire and water over road at Robins Lane | Clerk | June 2018 | |

Signed.....Date.....