

## **BURTLE PARISH COUNCIL**

The monthly meeting of Burtle Parish Council was held on Wednesday 6<sup>th</sup> June 2018 at 7.30pm in Burtle Village Hall.

### **19 PRESENT**

Councillor R Dallimore (chairman)  
Councillor A Duval (vice chairman)  
Councillor S Bull  
County Councillor David Huxtable

### **20 APOLOGIES**

Councillor J Porter  
Councillor N Ponsillo  
District Councillor Stuart Kingham

### **21 DECLARATIONS OF INTEREST**

None declared

### **22 DISPENSATIONS**

None were sought

### **23 MINUTES OF PREVIOUS MEETINGS**

Minutes of the meeting held on 2<sup>nd</sup> May 2018 were agreed and signed as correct.

### **24 MATTERS ARISING**

**Highways** – Highways Cllrs were pleased to note that the long-awaited repairs to Catcott Broad Drove and Edington Road have been completed. Clerk was asked to write to Highways dept thanking them for completing the work to a high standard. Cllrs were disappointed that the two sink holes in Edington Road near to the work just completed had not been repaired. Barbed wire at Godwin's site has still not been removed Clerk to remind again and to report potholes at Robins Lane near to Gear Change and edge potholes in Mark Road opposite Lilac Farm and by the Sandpit.

**Drainage** – Matthew Wall is still liaising with landowners to clear drainage routes in the Robins Lane area.

**Catcott Broad Drove** – Highways have replied to say that they have not seen the electric wire across the road from the horse box to Honeysuckle Villa. They have been informed that it is usually in the evenings and during the night.

**Bus Shelter** – resurfacing of the area in front of the shelter is ongoing.

**Sign on Sandpit and Finger Posts** – New signs for Sandpit being researched by District Cllr S Kingham. Finger posts to be painted when weather improves.

**SIDs** – County Cllr D Huxtable will enquire whether proposed option for parishes to purchase the service has been finalised. County Council ceased providing this service from 1<sup>st</sup> April 2018

**Defibrillator** – Clerk researching options from other sources for replacement in December.

### **25 PLANNING**

**Applications** – none notified.

**Decisions** – **55/18/0001/DT** Erection of detached dwellinghouse including first floor balcony, detached garage with office over and formation of vehicular access on land to the East of, Swallows Nest, Burtle Road, Burtle.

**GRANTED by Sedgemoor Planning Committee**

**Burtle Inn** Cllrs were dismayed to see that part of the Burtle Inn has been demolished in the last few days despite all their efforts to have the body and outline of the building retained. This was the oldest part of the building with an inglenook fireplace and as the demolition appears to be in contravention of the planning consent. The Enforcement Officer is dealing with the matter.

## **26 FINANCE**

The internal audit has been completed successfully. The following documents were reviewed, formally agreed and signed.

**a) Annual Governance Statement**

Proposed Cllr S Bull                      Seconded Cllr A Duval

**b) Accounting Statement**

Proposed Cllr S Bull                      Seconded Cllr R Dallimore

**c) Exemption statement**

Proposed Cllr R Dallimore      Seconded Cllr A Duval

Documents to be submitted to external auditor by 11<sup>th</sup> June 2018

### **Grant application by Burtle Babies**

Application for a grant to help to offset the increase in hire charges for Burtle Village Hall from Burtle Babies was considered. Cllrs are unable to make a grant to the group as they have no bank account. It was agreed to make a donation of £100.00 to Burtle Village Hall for them to use to help local groups such as Burtle Babies who have difficulty in meeting the cost of hiring the hall.

Proposed: Cllr R Dallimore

Seconded: Cllr A Duval

**Grant application from Friends of Burtle Church** Clerk confirmed that she is still trying to seek clarification on the matter. It was agreed to ask for it to be raised at the next Parishes Cluster meeting on 26<sup>th</sup> June.

The following cheques were then signed:

R Young <i>Internal Audit expenses</i>	£ 10.00
Burtle Village Hall <i>Donation to help local groups</i>	£100.00

Proposed: Cllr A Duval

Seconded: Cllr R Dallimore

## **27 NEW HIRE CHARGES FOR BURTLE VILLAGE HALL**

In the absence of any formal notification of the changes Cllrs agreed to continue as before.

## **28 NOISE AND INCREASE IN HGV TRAFFIC FROM PEAT WORKS**

Still awaiting details including minutes of meetings between Mendip Planning Officers and SWWP which have been requested as a Freedom of Information request. Somerset County Council has issued an enforcement notice on the Eclipse Site, Ashcott Road but work appears to be continuing.

## **29 POSTBOX AT BURTLE INN**

The post box on the Highway land in front of the Burtle Inn has been sealed after it was covered in polythene by the developers. The developer has now asked Royal Mail to move the box and the suggested site is by the Parish Council noticeboard just around the corner in Burtle Road. Cllrs agreed to put up a notice at Café Burtle to ask if residents have any views on the matter.

### 30 CORRESPONDENCE

Email received from Coordinator of Burtle Community Speedwatch Group requesting that the Parish Council fund three Speedwatch signs to be erected on the main approaches to the village Westhay Broad Drove, Mark Road and Edington Road. Councillors agreed in principle subject to the proposed sites being approved by the County Traffic Engineer.

### 31 ITEMS OF INTEREST

Parish Council Noticeboard by Village Hall – it was noted that all the public notices had been removed. Signs to be put in place to request that righthand side is reserved for official Parish Council notices and the left-hand side is for anyone to put up notices of interest to residents of the village.

### 32 DATE AND TIME OF NEXT MEETING

Next monthly meeting will be held on Wednesday 4<sup>th</sup> July 2018 at 7.30pm in the Village Hall.

There being no further business the chairman closed the meeting at 9.25pm.

### 33 ACTIONS FROM MEETING

Action	Assigned to	To be actioned by	Actions Taken
Chase Planning officer re FOI requesting details of meetings	Clerk	July 2018	
Write to Traffic engineer re Speedwatch signs	Clerk	July 2018	
Prepare notices for Café Burtle re postbox move. Let Royal Mail know results	Clerk	July 2018	
Write to Burtle Babies and BVH re grant application	Clerk	July 2018	
Submit documents for external audit and publish accts	Clerk	June 2018	
Research new signs for Sandpit c/f from February	Cllrs and District Cllr	August 2018	
Research Defib options	Cllrs /Clerk	August 2018	
Remind Highways re outstanding matters barbed wire and water over road at Robins Lane	Clerk	July 2018	

Signed.....Date.....