

BURTLE PARISH COUNCIL

The monthly meeting of Burtle Parish Council was held on Wednesday 8th May 2019 at 7.30pm in Burtle Village Hall. This was the Annual Meeting.

Following the uncontested election on 2nd May 2019 Councillors signed Acceptance of Office forms prior to the start of the meeting.

1 PRESENT

Councillor R Dallimore (chairman)
Councillor A Duval (vice chairman)
Councillor S Bull
Councillor N Ponsillo
Councillor J Porter
County Councillor David Huxtable

2 APOLOGIES

District Councillor Stuart Kingham

3 ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Cllr Richard Dallimore was unanimously elected as Chairman and duly signed the Acceptance of Office as Chairman form.

Proposed Cllr S Bull **Seconded** Cllr A Duval

Cllr A Duval was unanimously elected as vice chairman

Proposed Cllr R Dallimore **Seconded** Cllr S Bull

4 REGISTER OF INTERESTS FORMS

To be completed for return to Sedgemoor within 28 days

5 STANDING ORDERS, CODE OF CONDUCT AND FINANCIAL INSTRUCTIONS

Cllrs approved and confirmed the following documents:

- Standing Orders
- Code of Conduct
- Financial Instructions
- Statement of Financial Control
- Risk Management report
- Media Policy
- Register of Assets

Proposed Cllr A Duval

Seconded Cllr N Ponsillo

6 BURTLE VILLAGE HALL COMMITTEE

Cllr R Dallimore will continue as ex-officio Trustee/ Committee member by virtue of his role as Chairman of Burtle Parish Council. Nomination of a Trustee/ Committee member for the Parish Council was deferred until the next meeting.

Proposed Cllr A Duval

Seconded Cllr J Porter

7 FOOTPATHS LIAISON OFFICER

Unanimously agreed that Cllr N Ponsillo continue as Footpaths Liaison Officer.

Proposed Cllr A Duval

Seconded Cllr R Dallimore

8 DECLARATIONS OF INTEREST

Cllr A Duval declared an interest in the request from Burtle Village Hall for financial help towards an afternoon tea for elderly villagers.

9 DISPENSATIONS

None were sought

10 MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on 3rd April 2019 were agreed and signed as correct.

11 REVIEW OF ACTIONS FROM PREVIOUS MEETING

These were reviewed and progress noted

12 MATTERS ARISING

Highways – Reply has been received from Highways dept re outstanding issues: **Badger damage Robins Lane** - does not warrant action at present to be kept under review. **Road surface Halterpath Drove and Potholes Edington Road** - listed for repair, **Edge erosion Tile House Road** - This mainly to the roadside verge and not currently deemed to be a safety defect. Planned highway safety inspections will continue to be carried out, **Reflectors and Slow signs Redgate, Burtle Road** - to be completed within 8 weeks.

Westhay Broad Drove by the Peatworks Edge potholes are off the carriageway and not currently deemed to be a safety defect. Plans to recycle and resurface this road on both approaches to the Peat works in the current financial year around September. Safety inspections will continue to be carried out in the meantime. The response to PC stated that the lake is on private land, away from the carriageway, and there are no plans to install safety fencing on this route. District Cllr S Kingham has now taken this up with Highways Dept as a road safety issue

Drainage – nothing to report

Catcott Broad Drove – Caravan and container at Honeysuckle Villa have been removed in compliance with Enforcement notice.

Village Spring Clean successful with some fourteen volunteers collecting a large pile of rubbish from around the village. Lunch of soup and puddings prepared by volunteers was enjoyed afterwards.

However, Cllrs are greatly concerned that there have been reports of traffic ‘near misses’ involving volunteers during the morning. No one reported any incidents to the Parish Council on the day and the volunteers involved have not been identified. If there were any incidents on the day Cllrs would like to speak with the person/ persons involved to help them to see whether there are any further safety precautions that could be put in place for next year’s event.

CIL Payments for Burtle Inn development still being chased by Sedgemoor. Payments for school site has been made and will be distributed to Burtle PC in October.

13 PLANNING

Applications –

55/19/00003 change of use of land from agricultural to residential at Robins Cottage, Robins Lane, Burtle

This application could not be discussed as it was only received on the day of the meeting. An extra meeting will need to be arranged to meet the deadline for comments.

Meeting date was agreed for 22nd May 2019. Cllr A Duval informed the meeting that he would be unable to attend because of a family commitment and tendered his apologies for the meeting on 22nd May.

Decisions –

55/19/00002 Temporary siting of a static caravan for residential use during building operations (on site of previously approved dwelling 55/18/00001) at land to the east of Swallows Nest, Burtle Road. GRANTED with conditions

14 FINANCE

Audit of 2018/19 Accts Date for external audit set as 1st July 2019. Audit forms to be completed at June meeting following internal audit.

Insurance renewal due 1st June 2019 but no proposal received yet. Clerk to pursue for next meeting.

SALC Cllrs agreed to continue with membership of Somerset Association of Parish Councils.

Request has been received from Burtle Village Hall Committee for grant to help local groups including the proposed afternoon tea for elderly and housebound in the village. Cllrs unanimously agreed to make a donation of £100 as in previous year to enable the Village Hall Committee to, at their discretion, to financially help any groups or events beneficial to the village that might have difficulty in paying hall hire charges.

Proposed Cllr R Dallimore **Seconded** Cllr J Porter

The following cheques were signed:

SALC <i>subs 2019/20</i>	£103.01
Wayne Pople <i>grass cutting April 2019</i>	£128.25
BVH <i>Grant to help groups</i>	£100.00

Proposed: Cllr R Dallimore **Seconded:** Cllr N Ponsillo

15 GRASS CUTTING 2019/20

The only quote received for grass cutting at sandpit 2019/20, has been received from Wayne Pople. Cllrs unanimously agreed to accept his quote of £13.50 per hour. Minimum of two hours per visit.

Proposed: Cllr R Dallimore **Seconded:** Cllr A Duval

16 SPEEDING THROUGH THE VILLAGE

Cllrs have received several emails regarding speeding through the village. Data regarding speeds recorded was contained in the report from the Community Speedwatch Coordinator. Traffic speed has always been a problem on the long straight stretches of roads through Burtle. The 30mph speed limit introduced some years ago after many years of lobbying by the Parish Council has helped but unfortunately not everyone complies with speed limits. Traffic speeds were regularly recorded by the SID (Speed Indicator Device) that the Parish Council requested but unfortunately Somerset County Council no longer operates the scheme because of budget cuts. The Parish Council expressed an interest in joining a similar scheme that would be charged to each Parish Council but Somerset CC decided that this was not financially viable. The police mobile unit visits the village often although not always at the times when the problem is at its worst. The Parish Council did request that visits were timed to coincide with commuter traffic some time ago but this rarely happens. Burtle Parish Council has requested a review of the signage and County Councillor David Huxtable offered to take the matter up with the Traffic Engineer on behalf of the parish and seek their suggestions to help reduce the excessive speed of some vehicles. It was noted that very few Jenkinson's lorries travel through the village. Following the efforts to stop the wood processing at Godwin's site, they all appear to take an alternative route. Some Keedwell lorries have been observed but this is the usual seasonal increase in demand for horticultural garden products. Clerk to contact people who sent emails and ask for permission to forward them to Cllr D Huxtable.

17 CORRESPONDENCE

None received

18 ITEMS OF INTEREST

Derek Loud Those present remembered Derek Loud, who passed away on 4th May. Looking back at the records it was noted that Derek was elected as vice chairman at the inaugural meeting of Burtle Parish Council on 8th April 1981. He was elected Chairman the following year and served the village in that role for many years. Burtle will miss Derek and a letter of condolence will be sent to his family.

Bus shelter clerk was asked to write to thank Ken and Margaret Bell for painting the bus shelter and John Fiddler for donating the paint.

19 DATE AND TIME OF NEXT MEETING

Next monthly meeting will be held on Wednesday 5th June 2019 at 7.30pm in the Village Hall. There will be an extra meeting to discuss planning application on Wednesday 22nd May at 7.30pm in the Village Hall.

There being no further business the chairman closed the meeting at 9.10pm.

20 ACTIONS FROM MEETING

Action	Assigned to	To be actioned by	Actions Taken
Write to Derek Loud's family	Clerk	May 2019	
Seek renewal documents from Zurich Insurance	Clerk	June 2019	
Write to Mr & Mrs Bell, Mr Fiddler re bus shelter	Clerk	June 2019	
Write to Burtle Village Hall re funding application	Clerk	June 2019	
Prepare books for internal audit to complete form for external audit at June meeting	Clerk/Cllr A Duval	June 2019	
Write to Wayne Pople accepting quote to cut grass 2019/20	Clerk	May 2019	
Forward information re Highways to SC Cllr D Huxtable	Clerk	May 2019	
Return of Interest forms and election expenses forms to Sedgemoor	Clerk /Cllrs	31 st May 2019	

Signed.....Date.....