Burtle Village Hall – AGM

**Wednesday 18th November 2019 – 7.00pm via Zoom**

# This AGM had been postponed from 8th April 2020 due to Coronavirus

# Present: Lyn Goodliffe, Helen Jones, Steve Allen, Bharti Baron, Jayne Murray, Ieuan Day, Natasha Bloor

**Also present: Richard Dallimore – Ex-Officio who chaired the meeting**

**Villagers had been invited to attend - present: Jane Allen**

**Agenda**

1. **Apologies**
2. **Minutes from the previous AGM – 17th April 2019**
3. **Matters Arising**
4. **Chair’s Report**
5. **Treasurer’s Report**
6. **Hall Manger’s Report**
7. **Booking Secretary’s Report**
8. **Existing Committee Members officially stand down**
9. **Appointment of Committee Members 2020-2021**
10. **Comments from the floor**
11. **AOB**
12. **Proposed date and time of next BVH Committee meeting**
13. **Meeting close**
14. **Apologies: Tracy Fear**
15. **Minutes from previous AGM: The Committee had read the minutes from the previous AGM held on Wednesday 17th April 2019 and these were agreed to be correct by the Committee.**
16. **Matters Arising: None**
17. **Chair’s Report:** **Lyn Goodliffe gave a slide presentation and talked through her report. The full report had previously been circulated to the Committee. 2019 had been a very successful year on many fronts. Continuity and cohesion meant projects were completed and financial targets met. The Hall had achieved Hallmark Status and been recognised as the Sedgemoor District ‘Hall of the Year’. This positive report was accepted by the Committee. At the end, Lyn Goodliffe was thanked for her detailed report and for the achievements of the Committee over the last year.**
18. **Treasurer’s Report: The Treasurer’s Report from Bharti Baron was read out. The full set of accounts had been externally audited and previously circulated. This positive report and the healthy accounts were accepted by the Committee and Bharti was thanked for all her hard work 2019/20. Tracy Fear was also thanked for her time and efficiency as Bar Manager.**
19. **Hall Manger’s Report:** **Ieuan Day read through his report which had been previously circulated. Again it was a positive report - the Hall has been maintained well and is in good physical shape. Ieuan was thanked for all his hard work throughout the year.**
20. **Bookings Secretary’s Report: the report had previously been circulated and Steve Allen highlighted certain aspects of the report, in particular the pleasing increase in rental income. Steve was thanked for all his hard work, not just over the last year but for the many years he had been serving on the Committee.**
21. **Existing Committee Members officially stand down: this happened with sincere thanks to Helen Jones who stood down as the Vice Chair and Committee member but will continue to help with the Burtle Village Hall.**
22. **Appointment of Committee Members 2020:** **applications had been received from six members of the public and these were duly elected onto the Committee. This included five previous Committee members who were willing to stand again and one new member. Richard Dallimore then guided the process of elections which resulted in the new Burtle Village Hall Management Committee;**
	* **Chair – Lyn Goodliffe (proposed by Helen Jones, seconded by Steve Allen)**
	* **Vice Chair – Jayne Murray (proposed by Lyn Goodliffe, seconded by Natasha Bloor)**
	* **Treasurer – Bharti Baron (proposed by Steve Allen, seconded by Lyn Goodliffe)**
	* **Hall Manager – Ieuan Day (proposed by Jayne Murray, seconded by Lyn Goodliffe)**
	* **Bookings Secretary – Natasha Bloor (proposed by Lyn Goodliffe, seconded by Ieuan Day)**
	* **Bar Manager – Tracy Fear (proposed by Lyn Goodliffe, seconded by Helen Jones)**
	* **Secretary – post vacant**
	* **Ex-Officio – Richard Dallimore**
	* **Representatives from Burtle Groups were named before the AGM and were listed as follows;**
		+ **Parish Council – Richard Dallimore**
		+ **Silver Band – Phil Hamlin**
		+ **Burtle Babies – Lorraine Simmonds**
		+ **Harvest Home – Steve Allen**
		+ **Church – vacant**
23. **Comments from the floor:**
* **Jane Allen thanked all of the previous Committee for their hard work in running and maintaining the Burtle Village Hall for the benefit of the community.**
* **Richard Dallimore, on behalf of the Parish Council, echoed Jane’s remarks and thanked the Committee for looking after the Burtle Village Hall so well.**
1. **AOB:**
* **Richard Dallimore confirmed the Parish Council had held a site meeting with the Traffic Engineer for Sedgemoor regarding road markings and signage to control the speeding traffic in Burtle Village. This item had been raised by the BVH Committee with the Parish Council with reference to safety issues outside the Village Hall. The Parish Council are now waiting to hear back from Sedgemoor with agreed plans and timescales.**
* **Richard Dallimore also confirmed the two Village Noticeboards are being refurbished – this had also been raised by the BVH Committee.**
* **Lyn Goodliffe thanked the Parish Council for dealing with these issues.**
* **Richard Dallimore reminded the Burtle Village Hall Committee that there is a small emergency fund held within the Parish Council and the Committee can approach the PC for help if needed. He was referring in particular to the devastating effect of the Coronavirus pandemic on the BVH. Lyn Goodliffe responded there will not be a problem for 2020 as we have received a Government Grant to help make the Hall Covid-safe and to compensate for some loss of income. The BVH had also built up reserves over the last two years by prudent housekeeping. She thanked the Parish Council for this reminder and stated that 2021 would be a more challenging year.**
1. **Date and Time for next Meeting: Wednesday 16th December 7.00pm via Zoom.**
2. **Lyn Goodliffe thanked all those who had attended the meeting. She also thanked Natasha Bloor who had set up this AGM via Zoom. The AGM was closed at 7.50pm**