

Burtle Village Hall

Hall Managers Report – 2019

Maintenance – regular maintenance of the hall infrastructure and internal facilities was undertaken including:

- PAT testing of all appliances
- Servicing of Air Conditioning/Heating system
- Burglar alarm and Fire alarm service
- Fire extinguishers and Fire exit lights
- Cleaning/Jet washing of the exterior front façade of the Hall
- Hedge trimming, weed control and general tidying of hall surrounds
- Rodent control
- Further painting of Kitchen area

Repairs:

- Replacement of bulbs and maintenance of ‘fly’ zappers
- Disabled toilet flush handle

New items:

- Purchase & Installation of a HD CCTV system
- Installation of sliding doors to the ‘under-stage’ storage area

Areas to be completed:

- Service of kitchen dishwasher
- Deep clean of kitchen area

Summary

The hall is in a good state of repair and is being well maintained. It is important to keep on top of the maintenance. We did have a few issues with rodent baiting this year and it was hard to contact the rodent man – this issue has now been resolved. We also experienced issues with the telephone/broadband company, again this is now hopefully resolved.

I think it’s also important to mention the huge work undertaken, cleaning the front of the Hall, this involved many people, those advising, those lending equipment and finally those actually cleaning the front, took the best part of a day and the feedback has been extremely positive

Ieuan Day – Hall Manger