

## **BURTLE PARISH COUNCIL**

A meeting of Burtle Parish Council was held on Wednesday 8<sup>th</sup> July 2020 at 7.30pm. This was a virtual meeting held via zoom and was the first meeting since lockdown on 23<sup>rd</sup> March to deal with the Covid 19 Pandemic.

The Parish Council has endeavoured to bring things requiring action to the attention of the relevant bodies during this unprecedented time but understandably, services have been much reduced and responses have been taking longer with staff working from home.

### **1 PRESENT**

Councillor R Dallimore (chairman)  
Councillor A Duval (vice chairman)  
Councillor S Bull  
Councillor N Ponsillo  
County Councillor D Huxtable

### **2 APOLOGIES**

District Councillor Stuart Kingham

### **3 DECLARATIONS OF INTEREST**

None declared

### **4 DISPENSATIONS**

None were sought

### **5 MINUTES OF PREVIOUS MEETING**

Minutes of the meeting held on 4<sup>th</sup> March 2020 were agreed and signed as correct.

### **6 MATTERS ARISING**

**Highways** – Cllrs were pleased to note that some repairs to the highway had been carried out and other defects have recently been marked. Hole in the bridge at halterpath Drove has been reported to Highways.

Clerk to inform highways that trees overhanging the highway on Catcott Broad Drove

Highways Dept has still not had the fence and barbed wire that has been erected on the highway verge on Westhay Broad Drove removed despite requests dating back to July 2019. Concerns regarding the creation of an access on to the highway and the installation of two large metal gates plus the large concrete pad which has been recently installed have been brought to the attention of the relevant authorities.

Still no update regarding the safety of deep-water lake beside the peat works.

**CIL** Payments re Burtle Inn site actions delayed because of Covid 19.

**Notice boards** nothing to report

**VE day** These have not yet been distributed as all suitable events have been cancelled due to Covid 19 pandemic

**Fingerpost by the Burtle Inn** has now been refurbished. This is a rare example and Councillors are grateful to South West Heritage Trust for their contribution towards some of the restoration costs. Somerset Forge have done an excellent job including recasting the missing finger.

**Annual Parish Meeting** unfortunately this had to be cancelled because of lockdown.

### **7 BUSINESS CONTINUITY AND ACTIONS REGARDING COVID 19**

No meeting could be held during lockdown which began on 23 March because of Covid 19 Pandemic.

Subsequent restrictions have not allowed public meetings and the advice from NALC via SALC is that meetings should take place virtually. Cllrs have agreed that clerk should continue to deal with day to day matters in consultation with the chairman and the vice chairman. All councillors are being kept informed and asked for opinion, where necessary, by email.

Audit deadlines have been extended to take the current situation into account.

## 8 FINANCE

### Audit of 2019/20 accounts.

Cllr a Duval has completed the end of year check and the Internal Audit has been successfully completed by Mr R Young.

The following documents were unanimously approved and signed:

- a. Formal approval of Financial statement 2019/20  
Proposed: Cllr S Bull                      Seconded: Cllr R Dallimore
- b. Formal approval of Annual Governance Statement 2019/20  
Proposed: Cllr R Dallimore                      Seconded: Cllr N Ponsillo
- c. Formal approval of Accounting Statements for 2019/20  
Proposed: Cllr R Dallimore                      Seconded: Cllr S Bull
- d. Completion of exemption certificate 2019/20  
Proposed Cllr S Bull                      Seconded Cllr R Dallimore

These documents will now be submitted to the external auditors and published on the Burtle website.

### Payments made during lock down

The following cheques raised during lockdown and approved by all councillors via email were formally agreed:

PAYE	£100.00
Zurich Insurance	£309.12
Running Imp <i>VE day coins</i>	£ 77.15
Wayne Pople <i>Grass cutting Feb20- May20</i>	£239.62

Proposed Cllr S Bull

Seconded Cllr A Duval

### Invoices for payment

The following cheques were agreed and signed:

Porter Plant Hire <i>Hedge cutting</i>	£114.00
Somerset Forge Ltd <i>Finger post renovation</i>	£264.00
SALC <i>subs 2020/21</i>	£109.26
R Young <i>Audit exps 2019/20</i>	£ 10.00

Proposed Cllr R Dallimore

Seconded Cllr A Duval

## 9 PLANNING

**Applications** – none notified

**Decisions** –

**55/20/00001 Erection of a dwelling on site of demolished section of the Old Burtle Inn (Revised Scheme) at Burtle Inn, Catcott Road, Burtle**

**GRANTED with conditions**

**55/20/00002 Variations of Condition 1 of planning permission 55/18/00004 (Retrospective application for the change of use of part of the old Burtle Inn to 1 No. residential unit.) to amend the approved drawings to allow for the installation of solar pv panels to the roof and removal of Condition 4 relating to the low stone wall at Burtle Inn, Catcott Broad Drove, Burtle**

**GRANTED with conditions**

Councillors were pleased to see that the part of the applications to extend the boundary where the old post box was situated in Catcott Broad Drove and erect a wall on highway land has been withdrawn by the applicant. Also, that all previous conditions have been retained.

The 'stop notice' on work on the restaurant end of the site remains in place until outstanding Community Infrastructure Levy payments have been made.

**10 TRAFFIC THROUGH THE VILLAGE**

County Cllr D Huxtable was present at the meeting and agreed to pursue the matter of safety markings on Burtle Road. In particular, 30mph signs painted on the road surface which the Parish Council suggested some months ago.

County Cllr Huxtable informed the meeting that some surrounding villages are carrying out a survey of HGV traffic through their villages in particular those going to and from the Godwin’s site. Cllrs agreed to seek volunteers to collect data from Burtle

**11 ITEMS OF INTEREST**

- Enforcement issues** several have been highlighted and referred to Sedgemoor DC
- Catcott Broad Drove – persons living in buildings behind black gates
- Catcott Broad Drove – Horse Box by side of the road being used as a residence
- Burtle Inn – building not in accordance with agreed plans

**12 CORRESPONDENCE**

A live link to the Somerset County Council, Coronavirus updates page, has been put on the Burtle website for the benefit of parishioners. This gives updates and advice from Somerset County Council and the NHS as they are published

**13 DATE AND TIME OF NEXT MEETING**

**TBA** No dates for any future meetings were set. It was agreed that, in the current circumstances, meetings would be called as and when necessary.

There being no further business the chairman closed the meeting at 9.00pm.

Signed.....Date.....