Burtle Village Hall – AGM

**Wednesday 21st April 2021 – 7.00pm via Zoom**

# Present: Lyn Goodliffe, Jayne Murray, Ieuan Day, Natasha Bloor, Steve Allen, Jim Murray, Beth Walker, David Clark

**Also present: Richard Dallimore – Ex-Officio who chaired the meeting**

**Agenda**

1. **Apologies**
2. **Minutes from the previous AGM – 18th November 2020**
3. **Matters Arising**
4. **Chair’s Report**
5. **Accounts 2020**
6. **Hall Manger’s Report**
7. **Booking Secretary’s Report**
8. **Existing Committee Members officially stand down**
9. **Appointment of Committee Members 2021-2022**
10. **Comments from the floor**
11. **AOB**
12. **Proposed date and time of next BVH Committee meeting**
13. **Meeting close**
14. **Apologies: No apologies had been received before the meeting but apologies were received from Tracy Fear during the meeting.**
15. **Minutes from previous AGM: The Committee had read the minutes from the previous AGM held via Zoom on Wednesday 18th November 2020 and these were agreed to be correct by the Committee.**
16. **Matters Arising: None**
17. **Chair’s Report:** **Lyn Goodliffe gave a slide presentation and talked through her report. The full report had previously been circulated to the Committee. 2020 had been a very difficult and challenging year due to the Coronavirus pandemic and the subsequent implications and lockdowns. After a ‘normal’ busy start to the year with rentals, events, projects and plans, the pandemic descended and changed the year beyond recognition. The Village Hall was closed in a National Lockdown from March 20th until 14th September but was forced into a second lockdown from 5th November and did not reopen again in 2020. This had a devastating effect on both income generation and social life in the village.**

**At the same time, the maintenance and service of the hall with all associated costs continued. The hall had to adhere to Government guidelines and regulations for ACRE, CCS and Insurers – this entailed writing new policies, changing procedures and protocols, and trying to keep everyone up to date with the ever changing circumstances. The Management Committee applied for and received a Government Grant in May which helped to make the hall Covid-19 safe and helped with the severe loss of income. Another small grant was also achieved at the end of the year. The Government Grants were vitally important in being able to keep the hall financially viable – without this it would have been a very different picture.**

**Lyn was thanked for her detailed report**

1. **Accounts 2020: The full set of accounts had been internally prepared by Bharti Baron who left the Committee in February 2020. They had been externally audited by Karen Nobes and previously circulated.**
2. **Hall Manger’s Report:** **Ieuan Day read through his report which had been previously circulated. The Hall has been maintained well and is in good physical shape with no major issues. Although there had been very little usage of the hall due to the pandemic, weekly checks had to be made and all service contracts maintained with associated on-going costs. Lyn thanked Ieuan for all his time and hard work throughout the year.**
3. **Bookings Secretary’s Report: Natasha Bloor read through her report which had previously been circulated. Although there were limited bookings during 2020, communication had been vital with the user groups keeping them informed of lockdowns and changing protocols and procedures. Lyn thanked Tash for her time during this unusual year.**
4. **Existing Committee Members officially stand down: this happened with sincere thanks to the team for their time and efforts over the last year.**
5. **Appointment of Committee Members 2021:** **applications had been received from eight members of the public and these were duly elected onto the Committee. This included five previous Committee members who were willing to stand again, one who had been co-opted onto the Committee in February 2020 and two new members. Richard Dallimore then guided the process of elections which resulted in the new Burtle Village Hall Management Committee;**
   * **Chair – Lyn Goodliffe (proposed by Ieuan Day, seconded by Jayne Murray)**
   * **Vice Chair and Hall Manager – Ieuan Day (proposed by Lyn Goodliffe, seconded by Natasha Bloor)**
   * **Secretary – Beth Walker (proposed by Lyn Goodliffe, seconded by Jayne Murray)**
   * **Treasurer – Jim Murray (proposed by Ieuan Day, seconded by Lyn Goodliffe)**
   * **Bookings Secretary – Natasha Bloor (proposed by Steve Allen, seconded by Ieuan Day)**
   * **Bar Manager – Tracy Fear (proposed by Steve Allen, seconded by Natasha Bloor)**
   * **Media and Publicity – Jayne Murray (proposed by Lyn Goodliffe, seconded by Ieuan Day)**
   * **Committee Member – David Clark (proposed by Ieuan Day, seconded by Steve Allen)**
   * **Ex-Officio – Richard Dallimore**
   * **Representatives from Burtle Groups will be contacted and named after the AGM for;**
     + **Parish Council**
     + **Silver Band**
     + **Burtle Babies**
     + **Harvest Home**
     + **Church**
6. **Comments from the floor:**

* **Steve Allen thanked all of the previous Committee for their hard work in running and maintaining the Burtle Village Hall during the Coronavirus pandemic and in particular for applying and receiving the Government Grants which kept the Burtle Village Hall viable financially**
* **Ieuan Day spoke on behalf of the Burtle Village Hall Committee in thanking Lyn for all her hard work and copious amount of time she has spent for the benefit of the hall. He stated ‘without Lyn we would not be in the good position we are now’**

1. **AOB: There was no AOB at this meeting.**
2. **Date and Time for next Meeting: Tuesday 11th May @ 7.00pm via Zoom**
3. **Lyn Goodliffe thanked all those who had attended the meeting. She also thanked Natasha Bloor who had set up this AGM via Zoom. The AGM was closed at 7.40pm**

### These AGM Minutes and all full Reports can be viewed on the Burtle Village Hall website