

BURTLE PARISH COUNCIL

A meeting of Burtle Parish Council was held on Wednesday 3rd May 2023 at 7.30 pm in the Village Hall. This was the Annual Meeting of the Parish Council.

1 PRESENT

Councillor R Dallimore (chairman)
Councillor S Bull (vice chairman)
Councillor J Hedges
Councillor J Porter
County Councillor H Munt
County Councillor M Martin
County Councillor T Munt

2 APOLOGIES

Councillor N Ponsillo

3 ELECTION OF OFFICERS

The following officers were elected:

Chairman Cllr R Dallimore

Proposed Cllr J Porter

Seconded Cllr J Hedges

Cllr Dallimore signed the declaration of acceptance of office as Chairman 2023/24 form

Vice Chairman Cllr S Bull

Proposed Cllr J Porter

Seconded Cllr J Hedges

4 REVIEW OF STANDING ORDERS, CODE OF CONDUCT AND FINANCIAL INSTRUCTIONS

The current published forms of Standing orders, Code of Conduct, Financial Instructions, Register of Interests and Media Policy were confirmed.

It was noted that the Financial Instructions need to be updated to include electronic banking now that the Bank account has been changed.

5 BURTLE VILLAGE HALL MANAGEMENT COMMITTEE NOMINEE AND FOOTPATHS LIAISON OFFICER

Burtle Village Hall Management Committee

Cllrs agreed not to nominate anyone to the committee but Cllr R Dallimore will continue as an ex officio member in his role as Parish Council Chairman.

Footpath Liaison Officer

Cllr N Ponsillo

Proposed Cllr R Dallimore

Seconded Cllr J Hedges

6 DECLARATIONS OF INTEREST

None declared

7 DISPENSATIONS

None were sought

8 MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on 5th April 2023 and Annual Parish Meeting were agreed and signed.

9 MATTERS ARISING

Highways Edge potholes in Westhay Broad Drove and Edington Road recently reported to Highways have been marked for repair. Deterioration of road surface in Mark Road by Sweet's Corner and in Halterpath Drove to be reported to Highways dept.

Deep Lake by Godwin's Reflector posts are still awaited.

Plaque for Bow Bridge still waiting for bridge repair to be completed before installing plaque

Bus Shelter This has been cleaned and painted Thanks to Cllrs J Porter and S Bull for carrying out the work.

Parish Council Noticeboard it is hoped to reinstate this shortly.

Planting at Sandpit Thanks to Cllr S Bull for planting the flower bed at the sand pit in appropriate colours in time for the coronation of King Charles 111.

Dog waste bin Cllrs agreed to go ahead with purchase of a suitable bin and to make arrangements for it to be regularly emptied by Somerset Council.

Huntspill House (previously Pennywise) Cllr T Munt informed the meeting that the house was now successfully in use as a home for children by Somerset County Council. She thanked the village for being so welcoming to the new occupants.

10 FINANCE

Change of bank transfer of HSBC Community account to Unity Trust Bank successfully took place on 3th April 2023.

Audit of 2022/23 Accounts

Richard Young has agreed to act as Internal Auditor. Cllr R Dallimore will carry out the PC checks

Insurance 2023/24 Cllrs agreed to renew current policy with Zurich Insurance

Proposed Cllr R Dallimore

Seconded Cllr J Hedges

Invoices for Payment

The following payments were agreed:

Mrs S Bull <i>Plants for Sandpit</i>	£ 38.56
Zurich Insurance <i>Premium 2023/24</i>	£ 309.12

Proposed Cllr R Dallimore

Seconded Cllr J Hedges

11 PLANNING

Applications – none notified

Decisions- none notified

12 ENFORCEMENT ISSUES

Simon Phelps has advised that Natural England is in direct contact with landowners regarding land at Westhay Broad Drove and Catcott Broad Drove.

13 TRAFFIC THROUGH THE VILLAGE AND ROAD MARKINGS

Extensions to poles that Traffic Engineer required before a Speed indicator device could be placed on them have now been fitted. However, Cllrs were extremely disappointed to learn that new pole that Traffic Engineer required by Sunset Bay Farm and that Cllrs had been told would be erected before the end of the last financial year had not been ordered at all! Assurances have been made that this will be installed as soon as possible.

SID has been ordered. Updated Memorandum of Understanding form has been received and draft will be prepared

14 CORRESPONDENCE

CiL Somerset Council is pursuing the payment of CiL money on the new build part of Burtle Inn as the property has been sold without the person who claimed the self-build exemption has not lived in the property.

Street Party for Coronation Organisers have provided risk assessment required by Insurers in order that the Parish Council's Insurance can cover the event.

Defibrillator Nathan Chard, our Defibrillator Guardian, has requested replacement pads as the current ones go out of date in July. He has also agreed to give an update session at the July Café Burtle.

15 ITEMS OF INTEREST

Abbi Maguire was present at the meeting and introduced herself to Councillors as an independent County Councillor in Shepton Mallet. She welcomed the opportunity to hear the business of the meeting and learn about Burtle as she is hoping to stand in the next General Election.

16 DATE AND TIME OF NEXT MEETING

Wednesday 7th June 2023 at 7.30pm in the Village Hall.

There being no further business the chairman closed the meeting at 8.45pm.

SignedDate.....